

Town of Menomonie
Regular Monthly Meeting

Tuesday June 10th, 2025 6:00pm Town Hall E4055 550th Ave. Menomonie

Present: Kent Jackson, Scott Barnhart, Arden McMartin, Nancy Ponto and Charisse Sutliff

Kent called the Board of Review Meeting to Order at 6:00 pm

Approval of Minutes

- Minutes from the May 13th, 2025, Regular Meeting were reviewed.
 - Scott made a motion to approve the minutes, Arden 2nd Carried.

Public

- Aimee Cronk at N4878 449th Street was present and mentioned she was here last Fall and discussed that she has had an issue with a neighbor.
She has spoken with Tammy Traxler at the DC Zoning department; she reported that her neighbor doesn't have a well. They are getting water via a hose. People are living in this space that does not meet zoning standards. She spoke with the Health Dept. Tammy had informed her that there was an open case and there was not. She had been told that Fred Weber made an occupancy visit. She called Fred Weber and said he didn't know anything about it. He had only been out there once for an electrical box. He came back and said #1 and #2 needed to be removed. In Aimee's opinion Tammy Traxler is not doing her job and something needs to be done. They report to the County Administrator.
This trailer doesn't have water or sewer and electricity is being run by an extension cord hook up.
Kent suggested that she get a hold of Mike Kneer, he is on the PRD committee and also represents our District. He would be a good resource to talk to.
She said we have lived in our home for 26 years and my husband's family for 30, we just need help.
Aimee thanked the Board, and Kent acknowledged having a bad neighbor is difficult. He hopes that the County Administrator will help in addressing her concerns.

Liquor Licenses

- We received renewals for liquor licenses for the five following establishments:
 - Wilar Enterprises, Kent made a motion to approve, Arden 2nd Carried
 - Grandpa Joe's Trailside Bar Kent made a motion to approve, Scott 2nd Carried
 - The Skate Ranch, Kent made a motion to approve, Arden 2nd Carried
 - Pinewood Golf Course, Kent made a motion to approve, Arden 2nd Carried
 - Twin Springs Campground, Kent made a motion to approve, Arden 2nd Carried

The renewed Liquor Licenses will be made and delivered by July 1st. The DOR website will be updated with the information as well.

Operator Licenses

- We received Operator License renewals for three establishments:
Kent made a motion to approve all applicants under Grandpa Joe's, Scott 2nd Carried.
Kent made a motion to approve Twin Springs, Scott 2nd Carried
Kent made a motion to approve Scott 2nd Carried.
- The individual operator licenses will be made and delivered by July 1st.

Resolution 2024-05 Credit Card Expense Authorization Policy

Kent presented the Board with a proposal for a policy of who is authorized to make purchases with the Town Credit Card. The resolution list amounts from \$100 to \$1000 with itemized items and by which person who has authority to make the purchase.

Scott asked if there is a one off clause, and Kent said there is with broad approval, they can always fall back to get approval.

The Town's Associate recommends this process of a resolution.

Scott made a motion to approve, Kent 2nd Carried. It will be signed and posted.

Approval of additional chip seal on 651st Ave by Scott Construction

- Bob Cook and Criag Bowe from Scott's Construction called Kent, they will be doing some work in the area and could chip seal our portion of 651st Ave. for \$3188.00
Kent noted that this fit what was still available within our budgeted amount.
Scott made a motion to approve the Scott's Construction, Arden 2nd Carried.

Approval to reconfigure slope at intersection of 620th Ave and 390th St.

- On May 23rd we had an accident at that intersection on 620th Ave and 390th St. Kent said when you pull up at Heller Rd, the train blocks Rudiger and you have to pull up.
- Kent is looking at reconfigure it, CR Bryan will charge about \$3500 to do the work.
- They agreed that it wasn't engineered very well.
- Scott stated that anything that can improve safety should be done. But he would like to see a quote to understand what they are planning on doing? How would they fix it? How many feet could it be moved? The money is well spent, but would like to see a plan. He also thought we should include Brian Mikesell – the owner of the property.
- Kent said we will table it for now, and meet out there to discuss with Brian Mikesell.

Approval for payment to Albrightson for 330th St. construction

- Turkey Road has been completed. They shouldered it. Matt and Cody said it looked good.
- Kent noted we are not required to put guardrails on.
- The Fourth and final loan is due at \$151,234.94
- They have come in about \$30k more than what was originally quoted.
- Kent called Kevin at Cedar Corp and he explained that due to soft ground, we had to sub cut some areas that had water seepage. The difference was noted in a line item under common excavation. (Excavation Above Subgrade) Looking at plan vs. final quantity you will see the difference.
- Scott asked if this should have been approved by a change item? Kevin said that generally the bid tab is estimated. The unit price is fixed.
- Kent made a motion to make the 4th final payment on the Albrightson loan, Scott 2nd Carried.

Approval of “.gov” emails for Town

- Kent applied for a Security grant to pay for the new “.gov” status email. It is recommended by the elections commission. Randy at 24/7 can host the email and support all officials with an individual email. At the Towns Meeting they stressed the important of having secure information.
- Arden made a motion to approve the .gov email. Scott 2nd Carried.
- We will transition our emails over and once established we will update the website accordingly.

Approval of Dunn County Crack fill projects for 700th Ave & 390th St

- Kent went out and drove with the Assistant Road Commissioner, Britney. One road looked at was the southern half of Rudiger Road. 700th St (410th St – 430th St) They believe it needs a crack fill. The County quote is \$2,225.34.
- The next project evaluated was 390th (STH 29 – 650th Ave) for \$10,084.32

- Scott asked if he thought it was a fair bid from his evaluation, Kent thought it was. We should consider a good chip seal next year.
- Scott made a motion to approve the two bids from Dunn Co Hwy Dept to complete the crack fill on 390th St and 700th Ave. Arden 2nd Carried.

Discussion of proposed new contract for Menomonie Rural Fire and EMS district

- (Kent, can you copy paste your table here?)
- Kent will be reaching out and letting you know if we can attend a meeting soon to get more information.
- It is too late this year to get a referendum together by November.
- Our hope is that the State Legislature will come through with some relief, but for now, we have to plan for the increases.

Patrolman Report

- Cody stated that they responded to lines down after storm damage.
- Culvert on Beaver Trail was replaced
- Ditching for Liepnitz was completed.
- Repainted the wheels on the 7130-boom mower.
- Hand patching is being done, worst road was 430th Ave.
- Woodland Terrance, put cold mix down and repaired 473rd and 455th street, cut some trees as well.
- The cold shed door was fixed. The track still needs to be replaced. But with some welding, it is fixed for now.
- City completed the sweeping in Woodland Terrace.
- Mowing has been completed in Irvington, will continue through the township.
- The Kenworth was at Semi-Correct. Kept throwing out an error message, possibly running warm. May need a new filter.
- There is deep rock chip in the One Ton Windshield, we will need to get a quote from White City Glass, it's small but deep.
- The new chase is in for the Truck; we'll get the graphics on it.
- Trailers have been removed from the cul-de-sac in Woodland Terrace.

Drop Off Site Report

- Cody burned the brush and cut the trees.
- Everything is running smoothly.

Commission Report

- Good progress is being made on the Comprehension plan. Scott has been doing a fantastic job.

Chairperson Reports

- Overweight loads citation outcomes, Kent had sent a letter of recommendation to the DA office to reduce the fines. One charge had been dismissed, the one on 700th Ave was reduced to \$1000.
- Update on road projects 330th Double Chip Seal and 440th Chip Seal and 330th Turkey Road construction is completed. Farhner didn't patch the holes the first time over as they said they would. Kent has contacted them and they said they will correct it.
- Working on new payment approval policy for July. Kent said there is a process for approval and we will need to formalize it.
- Working on budget update for July, we will need to do some modifications.
- Correspondence, Kent has gotten notification that they will be rehabilitating the Bridge on Hwy D in Irvington. Work will be done in 2026.
- Update on revaluation, Kent has touched base with Kevin. The State requires an estimate by June, he has that in. He thinks the BOR will be in September.

- Update on cemetery mapping, we should have a draft by the next meeting.
- Update on tandem axle truck, we are in line, it's about a year out. We won't get it until after next winter.
- Update on the fraudulent wire, they were able to recover \$12,095.00 of the full amount. Scott asked if FDIC would cover the rest? We would like to know why some and not all was recovered. In addition, are there any other actions that can be leveled up?

Clerk Reports

- None

Board Report

- Nancy has gone through the list that have not paid the solid waste fee and letters have been sent.
- Tim Brown had a fire call; he was burning without a permit. Nancy sent a bill, he has stated he's not paying it. It will be added to the tax bill.

Vouchers/ Review/ Approve

- Vouchers were reviewed by the Board.
- Scott made a motion to approve vouchers 22567-22608, Arden 2nd. Carried.
- Arden 2nd Carried

Set date for the next regular Board Meeting

- July 15th 2025 at 6pm *changed to third Tuesday due to vacation)

Adjourn

- Kent made a motion to adjourn at 8:18 pm, Scott 2nd Carried.