

Town of Menomonie
Regular Monthly Meeting

Tuesday May 13th, 2025 6:00pm Town Hall E4055 550th Ave. Menomonie

Present: Kent Jackson, Scott Barnhart, Arden McMartin, Nancy Ponto and Charisse Sutliff

Kent called the Board of Review Meeting to Order at 6:00 pm

BOR Meeting Called to Order

- Kent called the Board of Review meeting to order. He explained that with our Assessor completing a full town reassessment this year, we are not ready for BOR. We would need to postpone the date and wait for a recommendation from Kevin Irwin.
- Scott called to adjourn to a later date to be determined. Arden 2nd Carried.

Kent called the Regular Board Meeting to Order at 6:03 pm

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Approval of Minutes

- Minutes from the April 8th, 2025, Regular Meeting were reviewed.
 - Scott made a motion to approve with an amendment made, Arden 2nd Carried.

Public

- None

Bid Opening and Approval

- Fahrner and Scott's Construction were present with bids.
- The bids were opened and shared with the Board.
- Fahrner \$37286.00 for Double Chip Seal
- Scott's \$9376.00 for Double Chip Seal

- Fahrner Single Chip Seal \$46031.00
- Scott's Single Chip Seal \$52852.00

Approval of Chip Seal Maintenance Report

- Kent made a motion to approve the Singal Chip Seal using Fahrner Construction, Scott 2nd Carried
- Kent made a motion to approve the Double Chip Seal using Fahrner Construction, Arden 2nd Carried

Road Construction Update

- Kent had bids from Scott's Construction for some smaller projects under \$25k that did not require published bids. He covered the territory using the map to explain the chip sealing that needed to be done on 350th for \$20k and 370th Street \$16k. Kent made a motion to approve, Arden 2nd carried.

Patrolman Report

- Got the Shouldering machine on and have been taking care of shouldering needed.

- Put the Sweeper on the 6130 tractor and swept some roads in the northern part of the Township. Did have some complaints on N6884 490th St. about the excess pea gravel, they swept and cleaned it up and like to put some black dirt on the ditch and repair the yard a bit from the snow plow damage.
- Patching completed on Cedar Falls Road
- Rt front tire on the loader keeps going flat, Bauer Built is coming tomorrow.
- Matt called the City, they are going to do the railroad painting (by Bobolinks). He also inquired on street sweeping in Woodland Terrace. No date given yet.
- Scott asked if the line of sight was discussed on Ford Road. Kent said it was addressed; we had to cut brush and trees. It has been approved. Going forward the boom mower will need to cut it back on a yearly basis.
- Got the toolbox put in and set up.

Drop Off Site Report

- No break ins, the gate has been closed.
- We have had a lot of filled roll offs. We will have to evaluate the cost at the end of the year; more waste has been collected this year. We will get a good estimate on cost by October.

Resolution 2025-04 Approval of Municipal Emergency Operations Plan

- Arden had a correction on his address, Scott's was correct. Kent made said corrections and was able to print it off and have it ready for pick up at a later date for the Supervisors.
- Scott made a motion to approve the Municipal Emergency Operations Plan, Arden 2nd Carried. Signatures were collected.

Commission Report

- Tunde Fahm was present and let the Board know the progress being made on the Comprehensive Plan. Progress has been made on the mapping; this month we will be looking at the rest of the Transportation sections the development. They are working through each section. The condition of the roads was reviewed, the PASER report was given. After all of this is done, we will have to go back over the data and ensure accuracy.

Discussion and possible recommendation to DA on overweight citations from April 16, 2025

- Kent discussed the fines given to Ram Concrete Pumping. He discussed it with the District Attorney's office. Because the County had lifted the bans, Ram assumed the Township was lifted as well. Kent felt that they should be held accountable, but because in the past we have lifted them at the same time as the County he understands their assumption and felt the fines were very steep. One was \$4,586 and the other was \$3,685. He asked the Supervisors their thoughts. Arden asked if damage was done to the roads. Kent said the road is weak and you could see the road moving a bit.
- Scott said he could see both sides of the story. We have set the precedent long ago that we were aligned with the County. Scott thinks that the message has been sent and word has gotten out. We are here to promote the idea of building homes and commerce taking place. The tires on the road are similar to those of a tractor. Scott recommends a fine between \$0-\$250 each. Kent said he thought \$500 each. Scott asked if Chad Cook or any vendor had called before that Monday morning. No, they had not. They did call afterwards. Kent explained times that TL Sinz asked for an exemption but concrete trucks are heavier and would not be able to come in on weight. Scott that putting this in the newsletter or having the conversation would be good. Kent said maybe putting flags on the signs for increased visibility. Matt said several other Townships also

had the Bans. Cody said it happened over a few days. Tilleson went in and dug the basement. He passed the sign, then the form trucks, a pick up, and the concrete trucks. He felt like there were many eyes on it. Kent said next year we won't consider lowering it. Arden said he thought \$500 was fair. Scott said keep in mind these are both constituents. Kent said these are his tax dollars too, if the road gets busted up and needs more repairs it's on us to fix.

- Arden made a motion to recommend reducing the fines to \$500 per violation. Kent 2nd All in favor, 2 aye, 1 nay. Carried.

Trailer issues 473rd Ave Letter Approval

- Kent prepared a letter, there are now two trailers in the Cul-de-Sac of 473rd. Nancy took a complaint call. Kent prepared letters for all of Woodland Terrace 473rd Ave.
- Scott made a motion to approve the letters being sent out. Arden 2nd. They are signing the letters.

Cold Shed door repair bids

- \$560 was quoted to replace rollers on the back shed door. Matt said the door won't open right now. Scott asked if it was catching, yes. Scott asked if Cody or Matt could fix it, Cody said he could if he had the parts. It's 16ft off the ground. Kent asked how long, Cody said it would take 30 minutes to fix.
- Kent said he could purchase the parts, they could give it a shot to fix it and we'd table it till next meeting.

Driveway permit Tilleson

- Request to put a 2nd driveway on property. Nice flat area, no culverts needed. Address E4130 530th Ave.
- Kent made a motion to approve the Tilleson Driveway permit. Scott 2nd. Carried. Kent signed the permit approved.

Chairman Report

- Shane Rosendahl on 462nd avenue had piled his leaves up in the ditch. Kent sent a letter and he cleaned them up; it looks really good.
- Next week Arden and Kent will attend the WTA meeting in Eau Claire.
- Universal Open House Tomorrow, opens at 10am. Kent and the Patrolman are going.

Clerk Reports

- Liquor License renewals went out.

Board Reports

- Nancy reported that on May 1st she received an email from "Charisse Sutliff" that a wire transfer \$14,560 was to be made by end of the day for Town Equipment Supply. Nancy asked, what for and did not receive a response. She then emailed that she was leaving town soon and had never done a wire, a response was sent with a bank routing number, account number and name. Nancy proceeded to Peoples State Bank and wired the funds. On Monday May 12th Nancy asked Kent what that money was for, it was at that time that they discovered the email address was fraud and the message was not from Charisse. It was a scam where they preyed on the clerk/treasurer relationship.

- Kent has gotten a message from Peoples Bank that they may be able to recover the funds.
 - Kent has checked with our insurance company if we have Rider Insurance. We do not.
 - Kent has filed the report with the Sheriff's Department. He hopes it can be recovered.
 - Scott said that these fraudulent emails and texts are common, the best way to deter it is that it gets verified verbally, not electronically.
 - Tunde said that there should be three people approving any transfer or wire of funds. Kent agreed.
 - Kent said that we would put a process in place of approvals of WIRE transfers, levels of verification. He also suggested that we apply for a security grant and get .gov emails.
 - Kent said that at the next meeting we will put some ordinances in place.
 - Scott said that we need to check with the Bank to see if they have insurance for this.
 - Kent suggested that we get a Fraud Rider added to our insurance.
 - We hope the funds are recoverable and Kent will give us an update.
- Arden asked about the Cemetery – Kent said it does take 4-6 weeks to get the reports back from Sentry. Unmarked graves were flagged and additional readings were taken. We will get labeled mapping back. Kent said we may have to update the policy on headstones and plates; we can look at that once the report is back.

Vouchers/ Review/ Approve

- Vouchers were reviewed by the Board. Scott asked about the Johnson's fire. They were paid on last years taxes. Nancy said the only outstanding bill is Hersh.
- Kent made a motion to approve vouchers 22509-22566, Arden 2nd Carried

Set date for the next regular Board Meeting

- June 10th, 2025 at 6pm

Adjourn

- Kent made a motion to adjourn at 7:50 pm, Scott 2nd Carried.