

Town of Menomonie
Regular Monthly Meeting

Tuesday April 08, 2025 6:00pm Town Hall E4055 550th Ave. Menomonie

Present: Kent Jackson, Brian Johnson, Scott Barnhart, Nancy Ponto and Charisse Sutliff

Kent called the Regular Board Meeting to Order at 6:00 pm

Approval of Minutes:

- Minutes from the March 13th, 2025, Regular Meeting were reviewed. Correction under Board Reports “City Town”
 - Brian made a motion to approve with amendment, Scott 2nd Carried.

Public

- None

CSM- Fregine

- Ron Jasperson with Auth Consulting was hired by Craig Fregine. He is parceling off a lot for sale with an older home on it that is planned to be fixed up. Basic one lot CSM, falls under special exception as it doesn't require any green space.
- Scott made a motion to approve, Brian 2nd Carried
- Signatures were obtained.

Resolution 2025-03

- Levi was present from Peoples State Bank offering a loan for \$150k for the purchase intended for the Freightliner Tandem Axcel.
- No fees for closing, straightforward loan, beat the rate of competitors.
- Brain made a motion to approve Exhibit A, Scott 2nd Carried.

Approval to Contract with Sentry

- Sentry Mapping will be out to map our Cemetery. Ground Penetrating Radar will be scanned in all areas. We will be given the results electronically and can determine how to publish it.
- Scott asked if we had any references. Kent did call a cemetery in Iowa and was they were very pleased with the service provided.
- Brain asked if they make a plot map, Kent said we will have to make a map going forward.
- Brian made a motion to approve the Sentry mapping contract, Scott 2nd Carried.

Road Construction Plan Approval

- Kent supplied a Road Construction Plan, with a budget of 200k.
- 330th St: USH 12 to Town Line Road needs Double Chip Seal \$42k
- 350th St: CTHD to 370th Ave Chip Seal
- 350th St: 380th Ave to Town Line Rd Chip Seal
- 370th St: 650th Ave to Hwy 29 Chip Seal
- 440th Ave: CTHD to CTH K Chip Seal
- 50k will be used for our patrolman to do patching throughout the Township
- Scott made a motion to approve the cost summary for 2025, Brian 2nd Carried.

Discussion Expense Purchase Policy

- Kent sent out a proposal for our credit card use. Sometimes it isn't practical to purchase items with prior Board approval. He gave a breakdown of expenses that can be preapproved.
- The Board reviewed the cost limits per month and category that could be purchased, allowing the patrolman or clerk to purchase needed supplies or postage as needed.
- The board agreed to the limits set and felt this was a good plan to move forward with.

Patrolman Report

- Matt reported that over the last month they have done some snow plowing.
- They are using Town of Tiffany's asphalt patching trailer
- Fixing Signs, put up 35 that were either missing or in poor condition.
- Road bans, Matt recommended that we keep them on for another week. County is pulling theirs on Monday, but the frost is still coming up and roads are spongy throughout the township.
- Cody serviced the One Ton, repaired manifold leak. Put a new air filter in, it's running pretty well.
- No breakdowns on the tandem, April 14th the new Truck is scheduled to be delivered!
- The cold shed door got ripped off the track, Matt has asked Travis Smith to get a quote on a repair.
- Matt asked what do you want to do with the shoulder machine, Scott thought it would be a surplus auction. Brian thought we should list the old hot box as well and get rid of it.

Drop Off Site Report

- No break ins. But the gate was left open on Monday. Matt thought it was GFL maybe that didn't lock up when leaving.

Commission Report

- Scott Fredrich was here and said he's learning a lot. Kent thanked him for meeting with the County and he's been doing a great job that took a lot of pressure off of Kent.
- The Comprehensive plan is making progress monthly with the assistance of Cedar Corp.

Clerk Reports

- Charisse covered election results from the Spring Election.
- Oaths were administered to Kent Jackson as Chairman, Scott Barnhart as Supervisor One, (New addition) Arden McMartin as Supervisor Two and Nancy Ponto as Treasurer.
- Liquor Licenses expire on June 30th and renewal notices will be set out to our five establishments.

Board reports

- Brian was contacted about the 330th St. there are some dips and it could use some guard rails. Kent and the guys will look at it. Matt said with the trucks coming down the road, it seems very dangerous. Kent said he will talk to Kevin about putting them in. Cody thought we would need to ask about the code, the slope etc.
- Scott reported the Clean Sweep for 2025 will be September 25th.
- Dunn County Fairgrounds will be doing the clean sweep on Sept. 26th
- Electronics collection will be May 1st at the Rec Park for all of Dunn County. Noon to 6pm.
- A lot of road projects going on, still organizing their thoughts.

- Announcement was made two round-a-about will be put in by Hwy 25/Cty Rd BB by year 2031.
- Hwy 12 to Broadway will be done in June.
- Fantastic presentation from Adam Accola with Dunn Co Economic Development, addressed housing activity and business projects. We should consider inviting him out to the meeting.
- Nancy is working for the Form CT that is due May 1st.
- Kent got the BOR training done and certified for that. Because we are in the year of re-evaluation, we won't have the BOR at the same time, it will be delayed this year. We will have to hold a BOR 45 days after the 4th Monday in April. We will post the meeting 30 days in advance of the date, and then an adjournment where we will set the future date. This will fall during our May 13th meeting.
- Landmark Conservancy has asked if we would bring our truck and haul away the concrete being taking, we will be down there April 22nd providing them assistance for an Earth Day project.
- WTA workshop on May 22nd for Supervisors. Kent and Arden will be attending.
- Weight restrictions on the road will be evaluated next week.
- Kent said we will have a budget meeting to prepare for the Annual meeting.
- Annual Meeting is next week and we will cover the increases due to the Fire Budget, BOR, Re-evaluation plan.

Vouchers / Review /Approve

The budget and vouchers were reviewed by the Board.

- Scott made a motion to approve Vouchers 22464-22508. Brain 2nd Carried.

Discussion and possible action concerning a trailer parked in the right-a-way on 473rd Ave

- A neighbor has addressed a trailer parked. Kent will draft a letter and send it. Kent will draft it and have it reviewed before sending out.

Set Date for a Road Check

- Monday April 14th at 8 am
- Annual Meeting will be April 15th at 7 pm.
- May 13th 2025, meeting set.

Adjourn

- Brian made a motion to adjourn at 7:30 pm, Kent 2nd Carried.