

Town of Menomonie
Monthly Meeting
Tuesday, February 13th, 2024, 6:00pm

All Present: Kent Jackson, Brain Johnson, Scott Barnhart, Charisse Sutliff and Nancy Ponto.

Kent called the Regular Board Meeting to order at 6:00 pm

Minutes

- Minutes from the regular board meeting on January 17th, 2024 were reviewed. Brian made a motion to approve the minutes. Scott 2nd Carried.

Public

- Mike Kneer gave the board an ADU (Auxiliary Dwelling Unit) update from the County Planning Resource Development committee he serves on. They are still discussing zoning restrictions and possible square footage exceptions.

Employee/Chairman Report

- The new truck is here. Matt has been working through some issues with the software, Universal is coming to install the updates in the next week.
- Jeff has been helping the Township of Dunn with brush, next week they will be assisting with brush in our Township.
- Trees have been taken down, more to do. Stumps will need grinding yet.
- The Loader blew a hose, it's being replaced.
- The old truck is listed for Auction on Feb 21,2025 with a reserve of 25k.

Driveway Permit Gilgenbach

- A permit request and fee were made by James and Katarina Gilgenbach at E6076 538th Ave. Kent made a motion to approve the permit, Scott 2nd Carried.

Delmore Consulting to complete DOT Culvert/Small Bridge Survey

- Kent would like Delmore to complete the DOT Culvert/Small Bridge Survey for us. The County has been unsure if they will be able to do it and we already have a working relationship with Delmore.
- Delmore would bill us and then the State will reimburse, Delmore has offered a 20% reduction on the program.
- Scott made a motion to approve Delmore to complete the survey, Brian 2nd Carried.

Resolution 2024-01 Raise Credit Card Limit

- With current purchases on software, supplies and tires we have the need to increase the RCU credit limit from \$1500. Kent proposed a resolution 2024-01 raising the limit to \$5000.
- Scott made a motion to approve the Resolution, Brian 2nd Carried.

New 2-way Radio Set for the Town

- The two-way radios have not been working. They are needed to communicate in areas of the township that don't have good cell service. The patrolmen also use them to communicate when controlling traffic.

- A quote was received from Rassbach Communications for five radios at the cost of \$2993.25 That includes installation and programming to the frequencies used including the Sherrif's department and Weather channels.
- Brian made a motion to approve the expense of the new radios, Scott 2nd Carried.

CSM Pelnar

- Cheryl Merrill was present to represent her daughter, Lisa Pelnar, in the pending CSM. The Planning Commission has recommended to the board the CSM, which would carve off a lot to build a duplex, possibly up to four in the future. The board reviewed the certified survey map for Jason and Lisa Pelnar E3114 US Hwy 12, Menomonie. It noted the 30% green space along the shoreline of the property, a flood plan and wet land data.
- Scott made a motion to approve the CSM, Brian 2nd Carried.

Rezone Request Pelnar

- Jason and Lisa Pelnar are requesting them to rezone their property from GA to R2.
- Kent shared that the Plan Commission had one neighbor attend the meeting raising concern about the increase of children and families in the area. They run large farm equipment and thought it could be a safety issue should the families come onto their property.
- Brian asked if it would have a single drive, yes it would and it would not be taken over by the township. Kent mentioned the Pelnar's had already gotten approval from the State.
- An R2 does not allow apartment buildings. It does require one acre per house.
- Brian made a motion to approve the rezone request. Scott 2nd Carried.

Approve Election Workers

- Charisse provided the board with a list of poll workers for the 2024-2026 election cycle.
- The below names have all completed poll worker training:
 - Diane Rust – Chief Inspector
 - Lisa Hoff – Chief Inspector
 - Janine Thrull
 - Jeff Richter
 - Mary Hensley
 - Nancy Davis
 - Mike Davis
 - Dana Leipnitz
 - Katie Villeneuve
 - Cindy Langland

Additional names that have yet to complete training that were submitted by their party affiliates:

- Jill Smith
- Karen Jensen
- Richard Tyson
- Judi Edwards
- Carrie Cook

Scott made a motion to approve the above poll workers for the 2024-2026 election cycle. Kent 2nd Carried.

Approve Election Clean Sweep Agreement

- The City of Menomonie, The Town of Red Cedar and The Town of Menomonie desire to enter into a cooperative agreement to authorize and permit an electronics collection event on April 25th, 2024.
- Scott made a motion to approve the clean sweep agreement, Brian 2nd Carried.

Drop Off Site Report

- Brian and Clair were satisfied with the additional fifty cent bump in pay. Kent communicated that it would not be guaranteed and could differ year to year. It would be evaluated at the beginning of the new year. He said they were fine with that.

Plan Commission Report

- No new requests have come in, so no meeting is scheduled currently.
- Kent mentioned that the commission would need to revisit the comprehensive plan and update it before 2025.

Clerk Reports

- Charisse has been working through getting absentee ballots sent out, 152 have been requested so far. The equipment has been set up. The PreLat and Public test were preformed on 2/12/24. The poll workers have completed training, and the Badger books will be used for the first time on 2/20/2024.
- The municipal clerks of Dunn County attended a meet and greet with Secretary of State, Sarah Godlewski at the Mable Tainter. Her department is looking for ways to help municipal clerks, one project she is planning to work on is paid work study internships with high school students. We currently have a High School Intern working for us unpaid and getting State/County funding for this would be great! More to come in the Fall.

Board Reports

- Nancy has collected \$279,335.00 in taxes for the Town so far. The balance of the Levy will be deposited in July.
- Brian updated the board on ongoing junk complaints, he said the property on Hwy 29 had removed vehicles and is making progress. The property on Rudiger Road with the trailer/storage has junk that has is on the property line and has not been removed. Kent and Brian are planning a scheduled visit to review what needs to be completed to avoid the imposed fine.
- Brian attended the Fire Meeting, he felt it wasn't very productive. At the next meeting they plan to enforce one representative from each township. The question was raised why the Rural Fire Trucks are insured and paid for by the Rural Fire Department, why can the RF riders operate the equipment? It was unanswered. Bottom line, Brian said we aren't paying our fair share, and they plan a referendum in the future. He will continue to update the board as this topic unravels.
- Kent will be attending Board of Review training on Saturday March 3rd.
- Kent met with Kevin on Turkey Road. It was an informational meeting to understand the grant. Cedar Corp will be holding a meeting at the Town Hall on March 15th at 5:00 pm.
- Brian inquired about the Road Bans -he asked if the ban prohibits large farm equipment – Kent said farm equipment is exempt. Brian had a question from the Traxler new home build that needed to get concrete poured. Kent asked that they wait until the colder weather comes – after Friday where a hard freeze is coming.

Vouchers Review and Approve

- Vouchers were reviewed. Brain made a motion to approve vouchers #21737-21792, Scott 2nd Carried.

Adjourn

- Next meeting was set for **March 19th** at 6:00 pm. This will be the third Tuesday of the month due to scheduled Spring Break absences.
- Kent made a motion to adjourn at 7:41 pm, Brian 2nd Carried.

Charisse Sutliff, Clerk Town of Menomonie