

# Town of Menomonie

## Monthly Meeting

Tuesday, January 17<sup>th</sup>, 2024, 6:00pm

All Present: Kent Jackson, Brain Johnson, Scott Barnhart, Charisse Sutliff and Nancy Ponto.

Kent called the Regular Board Meeting to order at 6:00 pm

### Minutes

- December 12, 2023, Budget Finalization for 2024, December 12, 2023, Special Elector Budget Meeting, and December 12, 2023, Regular Board Meeting Minutes were reviewed. Scott made a motion to approve all three sets of minutes. Brian 2<sup>nd</sup>. Carried

### Public

- No public comment

### Employee/Chairman Report

- Matt reported that the grader needs a shim on the back post, he ordered one for around \$600. The strobe lights on all the machines have been replaced with green and amber like the County is using.
- Woodland terrace cull-du-sac has been cleared.
- The New Truck should be done by the end of January. Logo and lettering will be added.
- Bongey Dr., Woodland Terrace and Hawk Ridge all have trees that need to be removed. Matt will be contacting Shackelton Tree Service.
- Kent said they have been doing a great job on the salt/sand and the shop is getting cleaned up good with new lights.

### Junk Complaint Update

- N5978 Cty Rd K, Brian has seen improvements. More work will be done in the Spring.
- The Herrmeyer's property on Rudiger Road contacted him and said he would be getting his vehicles registered. Brian will be sending a second letter out.

### Light Bar addition to New Single Axle

- A light bar was not on the original specs for the truck ordered. The County and the Town of Lucas use a light bar. The patrolman would like this added for safety and visibility. The cost is \$1500. Brian made a motion to approve the expense, Scott 2<sup>nd</sup> Carried.

### New Heaters for the Shop

- The heat is out and has been down in the shop. The Lennox and the Reznor heaters are down. Kent has gotten quotes from Hurbert, Halvorson's, and Cedar Falls. The three estimates were reviewed. It is more cost effective to get one heater with 250,000 BTUs than replace each one of 125,000 BTUs. Scott asked where it would be placed and if the distribution of heat would be sufficient. Matt explained where and the fans would help circulate. The new heater would come with a 10-year warranty. Brian made a motion to approve the bid from Cedar Falls Heating and Plumbing, one unit at the cost of \$4495.00. Scott 2<sup>nd</sup> Carried.

### Budget Update

- The budget for 2023 was closed with a carryover in checking of \$6791.44.

### **Drop Off Site Report**

- Site employee, Brian, was not satisfied with the \$0.50 increase. He said that Frank had promised them a \$1 raise per year. That is not in writing and could not be verified. However, to satisfy the site employees they will take their word for it this year offering an additional \$0.50 raise with a contingency that in January 2025 they will draft an employee contract with wages and increases going forward spelled out.
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- Kent reported that insulation and heat at the shed have been completed. The electric snow blower has been used, although little with the current weather.
- Jeff had to fill in for Brian B last week when he was sick.
- Kent is waiting for final figures of the year to submit the recycling grant. He is staying informed on updates and said they may eliminate the requirement to report recycling tonnage. More to come on that this year.

### **Discussion on Drop Off Sit Policy**

- A constituent inquired; he owns property that is only farmland and had received his bill for the \$120 due for the collection site. The board has agreed that land without a residence does not have to pay the collection site dues.

### **WTA Dunn County Unit Charity Donation Vote**

- The WTA was considering a donation to a child's health fundraising effort. The Unit has decided not to contribute. No vote is needed.

### **Utility Permit Excel**

- Kent shared Excel's Utility plan for N7043 520<sup>th</sup> Street, they will be going under the road to service a residence. The permits are for awareness only, the Town does not require sums paid. Scott made a motion to approve the utility permit. Brian 2<sup>nd</sup> Carried.

### **Plan Commission Report**

- The rezone request for 370<sup>th</sup> had been tabled.
- Lisa Pelnar's rezone and CSM will be reviewed at the next Plan Commission meeting on Jan 25<sup>th</sup> at 7 pm.

### **Clerk Reports**

- Badger Book and Poll Worker training has been completed for the 2024 election cycle.
- Absentee ballots are currently being requested and sent out.

### **Board Reports**

- Nancy did not send out the Tax Roll this year. A few have called to ask about it and she directs them to look online. It is a public record.
- Scott attended the Joint Town/City Planning Meeting. He shared that Heather Wood and Chase Cummings had presented finds of well sampling within the county. He thought it was a great presentation and thought they should be invited to the Board meeting to share the presentation. He reported that all are is going well with the ATV trails and they have not had any incidents this year. The committee also discussed plans for next year's Clean Sweep.

- Kent asked Mike Kneer to give an update on the County's PDR Committee. He let the board know they are moving forward with defining the specs for Accessory Dwelling Units (ADU). They want to protect single families and are working on how to define that. Also, how to control Airbnb rentals.
- Kent said there is a new Zoning map that he will be ordering a laminated version of. Our current one hanging is from 2014.
- Kent was contacted by Delmore Consulting, the State has authorized aid for Culverts 6'-20' and bridge aid for over 20' and over. Funding is available. Dustin at the County said they have a map from the air/GPS locations of all culverts in the County. Brian asked if they could get a full Culvert report. Kent will be working on this with Delmore.

#### **Vouchers Review and Approve**

- Vouchers were reviewed for the end of 2023; Brian made a motion to approve vouchers #21637-21676 ending the year. Scott 2<sup>nd</sup> Carried.
- Vouchers for 2024 were reviewed, Scott made a motion to approve vouchers #21677-21736, Brian 2<sup>nd</sup> Carried.

#### **Adjourn**

- Next meeting was set for Feb 13<sup>th</sup> at 6:00 pm.
- Kent made a motion to adjourn at 7:30 pm, Brian 2<sup>nd</sup> Carried.

Charisse Sutliff, Clerk Town of Menomonie