

Rezoning and Zoning Special Exception Application  
Town of Menomonie, Wisconsin

Name of Owner/or Agent \_\_\_\_\_  
Application received by \_\_\_\_\_ Date \_\_\_\_\_  
Application Fee received by \_\_\_\_\_ Date \_\_\_\_\_

List of materials, ten copies each, to be submitted by the applicant for a zoning change review:

- \_\_\_\_ Map of requested parcel to be changed, preferably a CSM of the Parcel.
- \_\_\_\_ Letter to the Town of Menomonie, stating what zoning or zoning special exception is being requested for the parcel and the reason(s) for requesting the change.
- \_\_\_\_ Letters sent to the owners of neighboring properties within 1000 feet, informing them of the request for a zoning change and the reason(s) for the request.
- \_\_\_\_ A copy of the letter sent to neighboring property owners.
- \_\_\_\_ A list of the neighboring property owners who have been informed of the proposed zoning change request or zoning special exception.
- \_\_\_\_ Map of neighboring land indicating the zoning of those parcels.
- \_\_\_\_ Map of neighboring land identifying owners of those parcels.
- \_\_\_\_ Other documentation supporting reason(s) for the request.

The following sections are completed by the Plan Commission and the Town Board

Plan Commission Review:  
Date: \_\_\_\_\_  
Plan Commission decision and any contingencies to recommendation

Town Board Review:  
Date: \_\_\_\_\_  
Town Board's decision and any contingencies to recommendation