

Town of Menomonie
Monthly Meeting
Tuesday, June 20th 2023 6:00pm

Kent called the Regular Board Meeting to order at 6:00 pm.

Present: Kent Jackson, Chairman; Scott Barnhart, Supervisor One; Charisse Sutliff, Clerk and Nancy Ponto, Treasurer.

Absent: Brian Johnson, Supervisor Two

Minutes

- Minutes from the Board Meeting on May 9th, 2023 were reviewed. Scott made a motion to approve the minutes, Kent 2nd. Carried.
- Minutes from the Special Board Meeting held on May 22nd were reviewed. Kent made a motion to approve, Scott 2nd Carried.

Public

- No Public Comment

Traxler CSM

- Property Owner: Eugene and Pat Traxler at N7164 330th Street, were represented by Surveyor; Steve Kochaver. This is a straightforward 5-acre CSM off of an existing 40-acre parcel. The purpose of this survey is to create a building lot for the Traxler's grandchildren. They intend to construct a new residence on the 5 acres in the coming months. There are some wet soil indicators noted on the CSM which are required to be shown per the County ordinance. There is plenty of buildable area towards the east portion of this new lot. The site is far enough away from Annis creek that no shoreland zoning regulations apply. The driveway is proposed to be on the very northerly portion of this lot running from 330th Street east to the building site. There is 30% green space. Steve asked this to be approved as a fast track. The Planning Commission had recommended this approval on May 25th, 2023.
- Scott and Kent reviewed the proposal, did not have any questions and Scott made a motion to approve the Traxler CSM, Kent 2nd Carried.

490th Street Pavement Bids

- Dean Hause from Senn Black top was present along with Dave Plagenz from Monarch. They both had given sealed bids for the 490th project.
- Kent opened the bid from Senn Blacktop and read the following:
 - 490th Street from 410th Avenue South to new blacktop. 22' x 3,333'. Pulverize existing gravel and blacktop. Rough grade pulverized material to balance road. Finish grade, water and compact. Deliver and install 2.5" compacted warm mix asphalt. 4LT 58-28 warm mix asphalt. Adjoining intersections to paved 18" approaches for field entrances and driveways. 1,191 ton @ \$88.34/ton
 - Total: \$105,212.94
- Kent then opened the bid form Monarch and read the following:
 - Approximately 3,280ft of roadway, Pulverize existing pavement and base course, Fine grade, water, and compact pulverized base material. Construct 22 ft x 2.5" average compacted thickness WMA pavement, 18" kickouts at field entrances and driveways. Pave WMA pavement in one 2.5" lift. 4LT58-28S Warm Mix Asphalt
 - Total: \$101,062.80
- Kent made a motion to accept the bid from Monarch, Scott 2nd Carried. Kent signed the contract.

24/7 Telcom Update

- Lori Meyers from 24/7 Telcom was present to give an update on the broadband project, Phase Four in our Township. She said that despite best efforts to complete all of the pockets left to receive service, they will not complete this final project until 2024, effecting 278 residence and 15 businesses. They plan to hold a Town Hall Meeting closer to the final completion. 24/7 has spend millions putting in fiber and is grateful to the support of the Town of Menomonie for allocating all of its ARPA grant funds towards these efforts to wire the township. The Town has \$20,538.00 left of ARPA funds to contribute to this final phase 4 completion.

Employee – Chairman Report and Railroad Crossing Update

- Jeff was not present; Matt was and discussed what they have been busy with this last month: They have been mowing ditches and clean up. There were four mini fridges and one tire dumped in the ditch on Rudiger Road. He mentioned the AC was not working in the 6410. They completed the gravel on 490th and had been chopping trees on 429th and 430th street for railroad compliance. Kent noted that Dustin with the County is assisting with the communication from the Railroad and Township. The county will complete all of the “RR” white stripes and painting. Signs are out of compliance and will be updated. All of the brush has been cut back for visibility.
- Kent shared updates from the Wisconsin Towns Association, currently we receive shared revenue from the state of \$147,913.00. There is a supplemental increase that has gone through the house and is set to be signed by Governor Evers this week. If he approves, we will get an increase of \$87,679.00. This will be very helpful and we are eager to see if it gets passed and when the funds will be cut.

Equipment Updates

- Jeff and Matt got quotes from John Deere to replace the JD 6410. They were offered \$19k for trade which was fair. The replacement would be a JD 6130M. \$123,587 without loader and \$135,292 with loader. Extended warranty would cover engine and power train, looking at \$3200/mo.
- Kent will look at the financing closer and plans to put this on next month’s agenda.
- Scott asked that they give Sam Casper a call and have him match the specs and quote the Case IH at Johnson Tractor. They agreed to get the quote. Matt noted that the JD had hydraulics upfront for the sweeper, the Town of Dunn has gotten the same tractor. Scott asked that Matt contact them and see if he can take it out.
- Kent is waiting on the bid from River State on the Tandem. Rob from Midstate was out, he has the same truck that Town of Red Cedar has. Red Cedar is willing to come out and have us take it for a ride to see how we like it.
- Kent said he may hold a special meeting with the Supervisors to look at the need of these trucks against the possibility of contracting a 3rd party to complete partial snow plowing. He is going to reach out to the Town of Sheridan and see how they are like the 3rd party contact. More discussions with Brian present are needed on these topics.

Employee schedule adjustment

- Last month discussions were made on having Matt Finder work a four, ten-hour day schedule. An amended contract was presented with the new hours and signed.
- Scott asked that Matt log what he does each day for that first hour and last hour, he’d like the board to review it in the next employee report. Matt agreed to do so.

Liquor License Renewals

- Charisse presented the renewals of the five existing Liquor Licenses in the Town of Menomonie. All had filled out the applications and submitted them with the fee of \$285.00. In addition, the operator licenses had been renewed and paid for the following:

1. Joseph Carlson Owner of Grandpa Joe's Trailside Bar; Operators: Tabitha Breland, Hayley Malyuk, Barbara Creaser, Kimberly Birawer and Andrea Rodriguez. Also, a Cigarette License. Kent made a motion to approve the above licenses for Joseph Carlson, Scott 2nd Carried.
2. Todd Myren Owner of Twin Springs Campground; Operators: Nicole Sheahan, Allen Sheahan, Abby Myren and Lane Wieczorek. Scott made a motion to approve the above licenses for Todd Myren, Kent 2nd Carried
3. Sarah Young Owner of the Skate Ranch. No additional operators. Scott made a motion to approve the licenses for Sarah Young. Kent 2nd Carried.
4. Jasen Bullock Owner of Pinewood Golf Club and Restaurant; Operators: Bailey Ewing, Dianna Clark and Lisa Hoff. Scott made a motion to approve the above licenses for Jasen Bullock, Kent 2nd Carried.
5. Earl Wildenberg Owner of Wilarl Enterprises. No additional operators. Scott made a motion to approve the above licenses for Earl Wildenberg. Kent 2nd Carried.

Roadwork Updates

- Kent showed an updated budget for the Roadwork to be done this year. Irvine creek came in higher at 13,700 vs. 6,500. He also added line striping of \$12,000 on Heller Road. He will update the bid from Monarch. Currently we show a surplus of \$23,461.69.

Drop Off Site Report

- Kent reported that GFL left two full dumpsters last Friday and did not do a pick up on Saturday. He will be contacting them for a credit.
- Clair asked Kent if he could work additional hours at the site to make it worth this time. He'd like to start at 8am on Wednesdays with Brian. Brian doesn't feel he needs the assistance that time of day. Kent and Scott are unsure why Clair needs the extra hours and plans to have a conversation with him before any changes are made.

Plan Commission Report

- Kent will be cancelling the July Plan Commission meeting as no requests have come in.

Clerk Report

- Charisse shared that she would be taking part in a Town Hall Tour of Dunn County on May 26th 2pm to 6pm. County Clerk, Andrew was taking them all on a bus and had an agenda of visiting 6 Halls on the Tour.

Board Reports

- Kent reported we received our recycling grant \$7,762.83 from the State.
- Scott said he would like to get more information on adding a recycling dumpster for farmers to bring in their plastic from silage covers and green house plastics. He knows of 8-10 constituents that would be interested in having somewhere to bring it. This plastic is recycled and made into pellets. He will do some research on this program and bring it back to the board.

Approve RCU Credit Card

- Kent has requested a business account credit card from RCU. This will be used for purchases such as Hall supplies, office needs, postage and such. The limit requested is \$3000.00 and will be paid off monthly.
- Kent provided a Resolution 2023-01 for approval stating that individual cards will be issued to the Town Clerk, the Town Chairman and each Patrolman for the total of four cards.
- Scott made a motion to approve the RCU Credit Card, Kent 2nd Carried the Resolution 2023-01 was signed. Kent will post it on the website.

Vouchers

- Vouchers were reviewed and Scott made a motion to approve vouchers #21301-21350 Kent 2nd Carried.

Miscellaneous Correspondence

- None

Next Meeting

- Our next meeting will be on **Wednesday** July 12th 6pm due to conflicts with the Supervisors schedules.

Adjourn:

- Scott made a motion to adjourn at 9:07 pm Kent 2nd Carried.

Charisse Sutliff, Clerk Town of Menomonie

Approved Minutes July 12, 2023

Kent Jackson, Chair

_____ Date:

Signature

Brian Johnson, Supervisor

_____ Date:

Signature

Charisse Sutliff, Clerk

_____ Date:

Signature