

Town of Menomonie
Monthly Meeting
Tuesday, December 13th 2022 6:00pm

Frank called the 2023 Budget Finalization to order at 6:00pm

- 2023 Tax Levy \$492,078.00
- Highway Expenses (Road Construction) \$142,643.16
- Road and Machinery Maintenance \$175,000.00
- Patrolman Wages and Benefits \$149,000.00
- Budget Total: \$1,116,728.78

Kent made a motion to approve the 2023 Tax Levy and Budget, Scott 2nd Carried

Kent made a motion to Adjourn the Budget Finalization at 6:08pm, Scott 2nd Carried.

Frank called the Regular Board Meeting to order at 6:08pm.

Minutes

- Minutes from the Regular Board Meeting on November 1, 2022 were reviewed. Scott made a motion to approve the minutes, Kent 2nd Carried.

Public

- No Public Comment

CSM - Holden

- Mr. Holden brought his CSM request to divide off his house from the property crop plan.
- This CSM went to the Plan Commission on December 1st and no concerns or issues were brought up.
- The driveway comes out on Cty Tk D
- Scott said he thought it looked good and made a motion to approve the CSM, Frank 2nd. Carried

Employee – Chairman Report

- Cody did some grading. The park road got paved, plowed and sanded. The plow trucks and equipment have been gone through getting ready for the snow. The dump site has been maintained. The boom mower is ready to get fixed. The joy stick was fixed on the Sterling, they had a quote for 3,000 however, found a part online for \$500 and had Irvington Garage do the labor for less than \$500. Frank said he was grateful to have good employees who do the research and save the Town money.
- Frank announced that Cody had put in his two-week notice, he had tried to negotiate terms to retain him but Cody felt he needed try something different.
- Frank said the radios in the tandem needed to be replaced. Also, in the Sterling and End Loader.
- Scott asked if the radios can pick up County and Frank said they could. They discussed ordering new radios and determined to do so for safety and clear communication needed.
- 469th Street had an abandon road. Frank had to work with two Title companies to resolve a discrepancy that had been an error or typo from a description of the property prepared by an Attorney the Town had used. The Town does not have the power to release a County Road. Nancy helped with getting ahold of our Attorney to create a Lis Pendens.
- The new Truck we have ordered is delayed and will not be ready until at least April.

Humane Society – Discussion- Contract

- Costs were compared with Animal Control vs. The Humane Society as discussed last month.
- The Humane Society costs approximately \$7100.00 per year and is ideal with their location to our Township.
- Frank recommended to the Board that we stay with the Humane Society. Nancy said she will be able to give them our tags and they have agreed to require them on reclaims that are not licensed.
- Kent made a motion to approve the contract for 2023, Scott 2nd Carried.
- The contract was signed and will be sent to the Dunn County Humane Society

Building Inspector Contract 2023

- The Township reviewed the renewal contract with Building Inspector Fred Weber. An amendment was noted that the Town collects \$10 for each Building Permit issued.
- Scott made a motion to approve the contract, Kent 2nd. Carried
- The contract was signed and will be sent to Fred.

Drug Testing Procedure Resolution 2022-02

- Dunn County will no longer be conducting drug screening, they are using Drug Test Midwest.
- Frank attended an informational training and shared the materials with the Board. There is a 2-hour DOT training required for them as well. Currently Frank is the contact person with Charisse listed 2nd.
- Resolution 2022-02 states Random Drug Screening, New Employee and Accident Screening will be required and agree to use Drug Test Midwest Services.
- Scott made a motion to adopt the Resolution, Kent 2nd Carried.

Liquor License Discussion/Approval

- Wilard Enterprises (the old Fuzzy's/Club 29) is being sold to United Way. Rich Ellefson would like to obtain a Liquor License. Frank noted that they need to request a change in zoning. It had been grandfathered in as currently zoned as general Ag and would need to be changed to general commercial at which time they can fill out an application for a license.
- Vison Quest was sold and is now the Skate Ranch, LLC. A new liquor license application was presented, the fee of \$285 was paid and the certification for Wisconsin Beverage Service had been completed.
- Frank made a motion to approve the license to the Skate Ranch, Kent 2nd Carried.

Park Review Expenses

- The Park was resurveyed and the easement was marked. Frank ensured the map showed 33 ft. from center of the road. Steel stakes were put in.
- Xcel Energy has equipment on our property coming from Bongey Drive. Posts were put up with private property signs.
- Paving was completed with a turning lane.
- All funding for the park has been paid for by income from the demolition site. We have two more payments coming in, one for 2022 and one for 2023. At this time the park fund balance is depleted until that expecting income.

Newsletter

- The newsletter had been approved and was sent out with Tax Bills. We have had inquires on where and when 24/7 Telcom will be available. We have forwarded the inquires to Lori Meyer who is getting back to constituents.

Drop Off Site

- Kent will be getting the end of the year numbers together in preparation for the DNR grant.
- The site has been and will continue to be self-sustaining.

Road Grant Update

- Expenses for the Rudiger Road Bridge project will have to be paid by the Township in full as the County will not hold any billing. When the project is completed, we will at that time get our reimbursement on the grant of 90%. The projected completion date is set for 2024.

Employee Contract/Insurance

- New quotes were provided for Patrolman Insurance. The policy from 2022 ends at the end of December due to the company Health Traditions no longer offering the group plan. Frank has been getting 22 quotes from Al Rose, he supplied two plans: One \$1455/month with a \$2000 deductible, \$8700 out of pocket max and \$30 office copays. The other is \$1404/month with a \$5800 deductible, \$8900 out of pocket max and \$40 office copays.
- Option one was chosen, the deductible was significantly better and the cost was very similar.
- Frank stated he thought the Employee wage should go from \$22.50 to \$24.00/hour. Scott said he strongly agreed.
- Scott made a motion to approve the new employee wage of \$24.00/hour. Kent 2nd Carried.
- Frank suggested that part time help for plowing would be raised from \$20 to \$22/hour. We will use CR Bryan and they can invoice us.
- Kent made a motion to approve \$22/hour for part time plowing. Scott 2nd Carried.

Clerk Report

- Charisse had worked with Frank and developed a Road Maintenance Worker job description, an application and an Ad that would be placed in the Dunn Co News and the Tribune. The Board reviewed the documents and all agreed to run the advertisement.
- Charisse shared the Levy and Mill Rate worksheets she had been working on, all were due to the County by the beginning of December so that Taxes could be printed.
- Nomination Papers were supplied to those that wish to run for office in the Spring Election. Signatures and the Declaration of Candidacy would be due to her by Jan 3rd 2023.

Board Reports

- Nancy reported that she got Taxes out with Newsletters, Collection Site brochures and stickers.
- Frank had mentioned an interested candidate had already contacted him about the Patrolman position, he would possibly hold a Special Meeting if the Board decides to Interview. The meeting will be posted on the website and also at the Hall.

- Kent covered status of Junk Complaints: N5299 410th Street. Christian Olson's property. He spoke with Lonny Larson who is helping him clean up and get rid of cars. They will let us know when he is done. The Board is satisfied as long as progress is being made.

Vouchers

- Vouchers were reviewed.
- Kent made a motion to approve vouchers #20925--21020 Scott 2nd Carried.

Next Meeting

- Our next meeting will be on Tuesday January 10th, 2022 at 6pm.

Adjourn:

- Kent made a motion to adjourn at 8:18 pm Scott 2nd Carried.

Charisse Sutliff, Clerk Town of Menomonie