

**Town of Menomonie**  
**Monthly Meeting**  
**Tuesday, May 10, 22 at 6:00pm**

Frank called the Regular Board Meeting to Order at 6:05pm

Members present: Frank, Kent, Scott, Charisse and Nancy.

**Minutes**

- Minutes from the Regular Board Meeting on April 12, 2022 were reviewed. Frank revised the Board Reports to change “invoices” to “bills related to garbage dumping, likely impossible to collect”.
- Scott made a motion to approve the minutes with edits made. Kent 2<sup>nd</sup> Carried.
- April 20<sup>th</sup> Special Meeting Minutes were tabled until next month

**Public**

- No public comments made.

**CSM – Severson**

- Ron Jaspersen addressed the Board with the CSM for Mark and Laura Severson. This had gone before the Town’s Plan Commission and had been passed on for review to the Board. They are requesting a special exception to divide their property located on Cty Rd K and 450<sup>th</sup> Ave. A decision was made by their Judge determining divorce agreement. The Special Exception is being expedited due to Laura’s health. Ron gave Frank the permit fee. The County Zoning has already approved it. Scott made a motion to approve the special exception. Kent 2<sup>nd</sup>. Carried. Frank signed the Exception.

**Employee/Chairman Report**

- We are working on Northline Road. A silt fence has been put in place. A culvert was put at 530<sup>th</sup> Avenue. They have been patching holes.
- Patrolman Cody has been out due to birth of child.
- Frank signed permits for Spectrum and 24/7 Telcom for laying fiber.
- Frank met with Scott Construction regarding bids for this years Road Construction needed.
- Frank met with a company that picked up all of the tires. The Board approved paying \$381.00 for the tire pick up and recycling fees. The Board discussed having a tire drop off event in the future.

**24/7 Telcom Update**

- They were not present today. Spectrum has been laying fiber in the same areas they will be servicing. We have asked them to be present at our next meeting and clarify locations of new service. They have sent an invoice for the first half of the ARPA grant funding.

**Driveway Permits**

- We received a driveway permit request from Neil Gaiman to cut off main house from the current driveway. The second home for Mary Edgeberg will have it’s own driveway/access. The \$75 fee was paid. Kent made a motion to approve the driveway permit. Scott 2<sup>nd</sup> Carried.

### **Drop Off Site Employee Wage Increase**

- Frank requested a dollar increase for each employee, this would bring Clair to \$15/hour and Brian to \$17. Kent made a motion to approve the wage increase. Scott 2<sup>nd</sup>. Carried. This will go into effect on the next pay period.

### **Seal Coating Maintenance Contract**

- Together the board reviewed a quote for seal coating from Scott Construction. Motions were made by Kent and seconded by Scott to approve the following:
  1. 377<sup>th</sup> Street from 550<sup>th</sup> Ave towards recycle center at \$4009.00
  2. 379<sup>th</sup> Street from Hwy 29 towards new blacktop at \$19659.00
  3. 479<sup>th</sup> Ave East from 459<sup>th</sup> Street towards cul-de-sac \$4312.00
  4. 473<sup>rd</sup> Ave from 459<sup>th</sup> Street towards cul-de-sac \$3488.00
  5. 479<sup>th</sup> Ave West from 459<sup>th</sup> Street towards 449<sup>th</sup> Street \$2898.00
  6. 476<sup>th</sup> Ave from 440<sup>th</sup> Street towards cul-de-sac \$4395.00
  7. 453/446/448<sup>th</sup> Street from 440<sup>th</sup> Street towards 461<sup>st</sup> Street \$11907.00
  8. 320<sup>th</sup> Street Double Seal from 450<sup>th</sup> Ave towards Termini \$9759.00Motions were made and carried.
- To come within budget the Board eliminated the seal coating for 310<sup>th</sup> Street from 650<sup>th</sup> Ave towards 690<sup>th</sup> Ave. This was estimated at \$15405.00

### **Road Work Update**

- A request for Bid was reviewed:

“The Town of Menomonie – Dunn County, WI is seeking bids for a 1.5 inch asphalt overlay on 516<sup>th</sup> Street from 470<sup>th</sup> Ave (.04 miles); 520<sup>th</sup> Street from 470<sup>th</sup> Ave (.04 miles); 500<sup>th</sup> Street from 429<sup>th</sup> Ave (.39 miles). Asphalt must meet state requirements. Driveways matched in to overlay. Project to be completed before August 1<sup>st</sup> 2022. Bids to be opened on June 14<sup>th</sup> at 6 pm at the Town Hall. Bids may be submitted to Town of Menomonie, E4055 550<sup>th</sup> Ave, Menomonie, WI 54751 Attention to Chairman Frank Bammert. The town reserves the right to accept or reject any or all bids.”
- This ad was approved to be run in the Tribune news and emailed to Senn blacktop, the Dunn County Highway department and to Monarch paving.

### **Truck Update**

- There is a meeting set up with International for tomorrow (5/11/22) at 10am. International is building 3 trucks this year. It is possible if they can meet our specifications that we could get a truck this Fall. Cody will be at the meeting with Frank. Scott may be there. Kent cannot attend. We will go over the discussions at our next meeting.

### **Plan Commission Re-appointments**

- Frank approved the re-appointment of Lamont Steinmeyer and Tom Harris for terms May 2022 to April 2025. Kent made a motion to approve the 3-year re-appointment. Scott 2<sup>nd</sup> Carried.

### **Drop Off Site Update**

- Overall, the site continues to run smoothly. With Spring cleaning, we emptied the roll off more often. The Annual report was turned in for 2021 to justify the grant we received last year. A couple of things to work on, how to include expenses of the Patrolmen. It is recommended that we have flyers available at

site for recycling education that promotes recycling and how to. We would like to see a higher volume of recycling to assist with a higher grant in the future.

### **Plan Commission Report**

- There was a meeting on May 5<sup>th</sup> to review a special exception for a dog kennel from Kayla Kessels at E4046 710<sup>th</sup> Avenue. She had sent out letters to neighbors and had applied to the County for the Special Exception. The Commission will be reviewing this on their meeting on 5/26/22 at 7pm.
- Kent said the Commission will also be working of putting together a guide, step by step instructions on how to request a Special Exception. Something that would be useful for the surveyors to use as well.

### **Junk Locations**

- The Board has identified a few locations that warrant clean up. Kent will be taking pictures and letters will be sent to the following homes:
  - E4979 410<sup>th</sup> Ave
  - 370<sup>th</sup> Ave on Hwy 25
  - N5299 410<sup>th</sup> Street
  - Small horse farm off of Hwy BB on way to Cedar Falls.

### **Building Permit Fee Review**

- Weber Inspections provided the Board with a fee schedule. The fees have been unchanged since 2019. No concerns were noted.

### **Tabled Item – Tractor Repair**

- The boom mower deck has a crack in it. Repair estimates have come in around \$6000. Scott asked how long can we get out of it if the crack is repaired vs replacing it. With Cody out, it was determined to table the subject again and to review it at the next meeting.

### **Clerk Report**

- Charisse sent out Liquor and Cigarette licensees out for renewals. These will need to come before the Board on June 14<sup>th</sup>. All licenses expire on June 30<sup>th</sup>.
- Ads were run in the Tribune for the Open Book on June 8<sup>th</sup> and the Board of Review coming on June 15<sup>th</sup>.

### **Board Reports**

- Nancy had a request from Jim Plett to use our collection site for brush/trees. He will be paying \$300 for a yearly permit.
- Frank took a chicken complaint from Michelle Molzan for N4107th Street State Hwy 25. Frank forwarded the complaint to County Zoning.
- There are complaints and concerns with the contractor yard being used for Xcel storage by Vision Center. It was only approved for one year. Frank will be looking into it. It is an eye soar.
- There have not been anymore complaints on the smell coming from ESW. It seems to only be present in very cold weather. We will continue to pass on any concerns should we get them.

### **Board of Review**

- The date was set for the Annual Board of Review of June 15<sup>th</sup> at 6pm. The Open Book will be June 8<sup>th</sup> from 3pm to 5pm where our tax assessor, Kevin Irwin will be here.

### **Vouchers**

- Vouchers were reviewed. Scott made a motion to approve vouchers #20629-20676 Kent 2<sup>nd</sup> Carried.

### **June Agenda**

- Our next meeting will be held on June 14<sup>th</sup> at 6pm.

### **Adjourn:**

- Kent made a motion to adjourn at 8:12 pm Frank 2<sup>nd</sup> Carried.

Charisse Sutliff, Clerk Town of Menomonie