**Town of Menomonie**

**Monthly Meeting**

**Tuesday, June 14, 22 at 6:00pm**

Frank called the Regular Board Meeting to Order at 6:00pm

Members present: Frank, Kent, Scott, Charisse and Nancy.

**Minutes**

* April 20th, 2022 Special Meeting Minutes were reviewed from the Seasonal Road Report. Kent made a motion to approve. Scott 2nd Carried.
* Minutes from the Regular Board Meeting on May 10th 2022 were reviewed. Scott made a motion to approve the minutes. Kent 2nd Carried.

**Public**

* No public comments made.

**CSM – Kayla Kessels – Dog Kennel**

* Kayla Kessels addressed the Board and Public in regards to her CSM to build a garage type Kennel on her property. She has reached out to all of her neighbors and did not receive any negative responses. She supplied the Board with all neighbor signatures and letters of recommendations. She dogs would not be without attendance at any time. There would be yards they are let out into, but otherwise would always be kept inside so it wouldn’t be unattended barking at any hour. She plans to build 15-17 Runs and will be able to manage it herself. At this time, she does not have plans to have employees. She stated she will have a dog friendly policy where they will have to show the dogs can get along with others in this environment. She went over her resume. She has experience running a kennel, was a Vet tech and currently works for a refuge and fosters dogs. She will not be breeding dogs. She also agreed she would not kennel a dog that has been banned from another municipality.

The building will be temp controlled with heating and air conditioning.

Scott asked, what should be the Towns biggest concern. She said, noise maybe smell. But has plans to control both. She will have fake grass potty areas that can be disinfected and cleaned. The waste will be disposed of in a regular dumpster.

Mike Kneer stood and said he is in support of this business, however recommends a requirement to keep the dogs indoor at night. Although she has plans to do so, in the future should the business be sold, a new owner should know that is a stipulation.

* Scott made a motion to approve the CSM for Kayla Kessels with the requirement that dogs are kept inside at night. Kent 2nd Carried.

**Single Axle Truck Bid**

* Rob Standeven from Mid-State stood to discuss the purchase of a Single Axle Truck this year. At the end of May Rob met with Frank and the Patrolmen to discuss the Specifications provided. He stated that a chassis is coming down this year and can be built to our needs. He handed all members a proposal packet Model Profile 2023 HV507 SFA.
* He discussed the options included in the package price vs the additions we were looking for: tapered moldboard, carbides for the plow wing in lieu of standard cutting edge. Amber/green warning lights, HTC Model 1200 conveyor with deflector and Swenson Model STCC tailgate conveyor, 14” belt over chain.
* Net Sale price came in at $216,323.44 We have the option of a trade for the 2004 Sterling plow truck at $25,000.00
* Standard warranty of 1 year, and extended warranty can be purchased up to 5 years.
* Kent, Frank and Scott discussed the options and Kent mentioned we need the shoulder wing so we don’t have to contract out work.
* Rob stated if we want to move forward, he needs signatures tonight to put our name on the chassis coming in. Otherwise, there are other interested parties for this year.
* There is financing available but the interest rate could change, they can’t lock it in until possession of the truck.
* Frank made a motion to purchase the truck at $216,323.44. Kent 2nd No further discussions. Carried. Papers were signed and Rob thanked the board.

**Contract Overlay Bids**

* We received three bids: “for a 1.5-inch asphalt overlay on 516th Street from 470th Ave (.04 miles); 520th Street from 470th Ave (.04 miles); 500th Street from 429th Ave (.39 miles). Asphalt must meet state requirements. Driveways matched in to overlay. Project to be completed before August 1st 2022.
* Monarch Paving Bid was $98,711.81
* Senn Blacktop Bid was $92,742.30
* Dunn Co Highway Dept was $48,810.00
* Frank made a motion to approve the bid from Dunn County. Kent 2nd. Carried

**700th Ave Update – Fegrine**

* Craig Fegrine stood and stated he has concerns with what has happened on 700th Ave. Four of his corner posts have been removed. He said the contractors that were out had removed them. Frank asked if they were in the right-away. He said they were put there by surveyors and are necessary as he is currently in a property dispute. Frank said he would contact our attorney to see who’s responsible to put them back.
* His next complaint was due to the banks not being seeded – or had washed away leaving dirt in his fields south and east of the Farm.
* He was also concerned that telephone poles were moved for this project and now 24/7 Telcom has put fiber optics towers in the exact same spot the poles were removed from.
* He said he has spent $18,000 due to water in the ditches. Frank said there is a lot of water in the ditches and the concerns go both ways. New banks might be needed, ditches on the north are filling up the culverts. We both have problems.
* Craig said the silt fencing put in to help erosion was put in wrong on the West end. Frank asked Cody to move the silt fence.
* Craig then said he was worried about visibility on the corner of 700th Ave and 410th Street. Frank said we was waiting for Xcel to move the light post back and he was working on it.
* Craig said problems with the Town started way back when Ed (prior supervisor) and Frank never came to him with issues with the water way. He said he doesn’t feel is able to be speak and discuss his safety concerns. Frank said he is welcome to come anytime and talk about his concerns. He said he will get back with him in regards to his posts and all of the other concerns are being worked on.

**Liquor and Cigarette Licenses renewals:**

* Yearly Liquor Licenses were approved for 7/1/22-6/30/23 for:
	+ Vision Quest Entertainment
	+ Pinewood Golf and Restaurant
	+ Wilarl Enterprises
	+ Grandpa Joe’s Trailside Bar
	+ Twin Springs Campground
* Cigarette License renewal approved for Grandpa Joe’s Trailside 7/1/22-6/30/23

**Operator License renewals:**

* Operator renewals approved for 7/1/22-6/30/23:
	+ Daniel Rockwood (Vision Quest)
	+ Dianne Clark (Pinewood)
	+ Alexander Dunleavy (Pinewood)
	+ Lisa Hoff (Pinewood)
	+ Abby Myren (Twin Springs)
	+ Allen Sheahan (Twin Springs)
	+ Nicole Sheahan (Twin Springs)

**24/7 Telcom Update:**

* Julie Leghorn said she would like fiber optics. Frank had her contact Jim at 24/7 Telcom.
* We awarded half of the ARPA funds to 24/7. Frank will be asking if the Township can get the $150 hook up fee at no cost due to the grant award allocations. He feels it would be a nice exchange.

**Employee/Chairman Report**

* Jeff reviewed his time sheets. Said they have been patching holes. Cody removed a tree down on June 11th by Tanglewood. It was a big Oak that took power down. The Sherriff’s Department had contacted Kent who gave them Cody’s number to respond.
* They have been cleaning up culverts, mowing ditches and around the shop. Fixing signs.
* Drag and seeding Northline Road. Mowed Rudiger and Heller Road.
* Attended to the Collection Site.
* Added gravel on Northline Road. Needs a tandem load more yet.
* Frank said they will be getting a bill for limerock from the County it needs to go to 710th project.
* Frank said on the next agenda they will discuss a Stop/3 way Stop on 710th.
* The Town will be providing Idella Ridge with the signs needed for the development. Frank will be ordering Stop Signs, Speed Signs and Dead-End Signs. We also need posts ordered for some of our own signs.
* Frank received test results from the DNR. They test our landfill and ESW. No concerns at this time.

**Road Projects Adjustments**

* Frank stated he shows $177,023.00 being spent on projects. This leaves us with about $130,000. We need to decide how to allocate the rest of the funds. It will take about $75,000 more to finish blacktop of Northline Road. We still have work to complete on County Rd Y and 490th Street.
* Frank asked the Board if we continue and borrow money to complete the project list? Scott said he is not in favor of borrowing funds; he would like to see the completion of County Rd Y project.
* 490th Culverts and Grader patching would have to be put on next year’s list to complete.

**Dunn County Maintenance Contracts**

* The Board reviewed contracts from County of Dunn Crack Fill Estimates. There are nine projects identified for spray patching and crack filling:
	+ **410th Street**
	+ **450th Ave**
	+ **470th/5th Street**
	+ **430th Street**
	+ **458th/453rd Ave**
	+ **380th Ave**
	+ **700th Ave**
	+ **370th Ave**
	+ **429th Street**
* Total of $23924.00. Kent made a motion to approve the bid. Scott 2nd Carried.

**Driveway Permit**

* We received a driveway permit request for Ford Cemetery on 370th Street. North of 530th Ave.
* Kent made a motion to approve the permit. Scott 2nd Carried.

**Collection Site Update**

* We received $250 from our Iron collection.
* Clair needs off on July 4th. Mike Davis will be filling in.
* We have not received any complaints; site is running well. It’s fast and clean.
* We received $7759.15 grant from the DNR. Kent provided a summary report from his call with the DNR in regards to our grant. Our ratio of recyclables vs. household are low. We need to promote recycling and links to the DNR sites. We will be working on handouts at the site.

**Plan Commission Report**

* The Commission met on May 26th where they recommended Kayla Kessel’s Dog Kennel after review.
* Kent has drafted a checklist for CSM requests and the commission will be meeting on June 23rd to create process for applicants.

**Junk Complaint Follow Up:**

* Pictures were taken by Kent and letters went out to:
	+ E5149 Cty Rd BB
	+ N5299 410th Street
	+ E4979 410the Street
* 30 days will be given since receipt of letters and then follow up with clean up efforts will be shared at the next meeting.

**Tabled Item – Mower**

* The Board had previously discussed buying a new mower for $9,000 or welding and putting a brace on ours. The Boom mower deck has a crack in it. The brace needed will cost $1500 to $2000.
* Cody is going to get a repair quote.

**Clerk Report**

* Charisse did not receive Operator License renewals from Trailside Bar. She will follow up with Joe for Provisionals he will need.
* Absentee Ballots are being prepared for the Aug 9th Primary Election. Ballots will need to hit the mail on June 22nd-24th.

**Board Reports**

* Board of Review will be held on June 15th. From 6pm-8pm.
* Nancy submitted Fire and Ambulance dues that will need to be paid.
* The Walmart Distribution Center donated a TV. This can be used for Zoom calls and Training events.

**Vouchers**

* Vouchers were reviewed. Kent made a motion to approve vouchers #20663-20719 Scott 2nd Carried.

 **July Agenda**

* Our next meeting will be held at July 12th at 6pm.

**Adjourn:**

* Kent made a motion to adjourn at 8:59pm Frank 2nd Carried.

Charisse Sutliff, Clerk Town of Menomonie