

**TOWN OF MENOMONIE  
PLAN COMMISSION MEETING  
THURSDAY  
APRIL 22, 2021  
TIME: 7:00 PM**

Kent called the meeting to order at 7:00 PM

Members Present: Kent, Charisse, Scott, Lamont, Tom and Mike

Absent: Lisa and Marty

**Approval of the January 28<sup>th</sup>, 2021 Minutes**

- Scott made a motion to approve the minutes. Mike 2<sup>nd</sup> Carried.

**Public Comment**

- None

**CSM – Jon Brutlag Fast Track Request**

- Jon and son, Andy Brutlag were present to discuss the request. Andy stated that his parents; Jon and Jackie have a property that they wish to section off a parcel so that a home can be built next to his parents.
- They presented the Surveyor's Certificate by James M. Scheffler, WI Land Surveyor. It described in detail the separation on the property allowing for the Town of Menomonie's Ordinance of 30% green space. The new lot would be 1.92 acres.
- Mike asked if they understood that this would be the only break off or division of property allowed under the township ordinance and guidelines. They both understood and were aware.
- Kent noted this was a Fast-Track application, no development being requested just a single-family home added.
- Mike acknowledged that they presented all needed information and paperwork was in good order, notes from the Surveyor were all accurate.
- Mike made a motion to approve and recommend the CSM to the Board. Lamont 2<sup>nd</sup> Carried.
- Charisse asked that they attend the May 11<sup>th</sup> Board Meeting to present this to Board where they will ask for sign off approval to move forward.

**Miscellaneous**

- Kent was contacted and will be planning another meeting as soon as he gets the request.

**Adjourn**

- Tom made a motion at 7:16 PM to adjourn, Scott 2<sup>nd</sup> Carried

Charisse Sutliff, Clerk

