

**Town of Menomonie**  
**Monthly Meeting**  
**Tuesday, November 17<sup>th</sup> 2020 at 6:00pm**

**6:00-6:09 Held Public Budget Hearing**

**Ed called the Monthly Meeting to Order at 6:10pm**

Present: Ed Hartung, Kent Jackson and Charisse Sutliff

Absent: Frank Bammert and Nancy Ponto

**Minutes**

- Minutes from the October 13<sup>th</sup> regular board meeting were reviewed.
- One correction was noted, the Resolution number was to be corrected to 2020-02
- Ed made a motion to approve the Minutes with the noted correction. Kent 2<sup>nd</sup> Carried

**Public**

- No public present

**Operator's License**

- Joe's Trailside Bar had two new liquor operator licenses requested. Both were reviewed.
- Kent made a motion to approve the Operator's License. Ed 2<sup>nd</sup> Carried

**Adjourn with Motion to Reconvene**

- Due to the impact of COVID-19 and our board members on quarantine, Ed made a motion to adjourn and reconvene Tuesday Nov 24<sup>th</sup> at 6 pm.

**Frank called the Continuance of the Monthly Meeting to Oder: Nov 24<sup>th</sup> 6pm**

Present: Frank Bammert, Ed Hartung, Kent Jackson and Charisse Sutliff

Absent: Nancy Ponto

**Employee/Chairman Report**

- Frank completed the Maintenance Treatment Report with approx. \$20,000 noted for numerous grader patching in the upcoming year and Construction Report noting the over lay to be completed on 470<sup>th</sup> Street. Both forms were submitted to the State.
- New tires were put on the Single Axle Truck. \$1333.00
- Birch Creek Drainage was completed. Scott Brunner and Scott Wheeler were both billed 1/3 of the project. Invoices were sent for \$381.00 to each. Both have since been received in full.
- The Shed at the Trash/Recycling site has been installed. Posts were installed for lights. It was also noted we will be able to accept freon appliances in our iron dumpster. Downsville will be collecting them as long as they are separated.

### **24/7 Fiber Update**

- Signed contracts were sent from 24/7 and were not readily available. They will be reviewed at the Dec 8<sup>th</sup> Meeting.

### **Driveway Permits**

- We received a check for a driveway permit, but Frank will contact the individual as we did not receive the application or drawn out diagram.
- Naming Park Road
- Kent made a motion to name the park road on 425<sup>th</sup> street Wyss Road. Ed 2<sup>nd</sup> Carried.

### **Solid Waste Contract**

- The Board reviewed the Menomonie Disposal Contract. It is a four month agreement with possible extension if needed. They will charge us for 5 dumpsters per month not tonnage.
- Kent made a motion to approve the contract. Ed 2<sup>nd</sup> Carried.

### **Recycling Grant/Recycling Ordinance**

- Kent has sent in the Recycling Grant. We will need to send in the Ordinance.
- The Board reviewed the Ordinance. Kent made a motion to approve the Recycling Ordinance. Ed 2<sup>nd</sup> Carried. Kent will send a copy of the approved Ordinance to Jennifer Semrau with the DNR as part of the request to become an Responsible Unit.

### **Job Description of Attendant**

- The Town will have to hire an employee to work at the Trash/Recycling Collection Site. The Employee will be paid hourly and keep a timesheet.
- The hours will allow 30 min before and after the operation times of: Saturday 8am-1pm and Wednesday 8am-6pm.
- The employee will need to keep the site clean, enforce recycling guidelines, Open/Close the site.
- If the employee is absent, we will request a Patrolman to work at the site or a Board Member. Frank will be meeting with a potential candidate this week. The Employee will start in January.

### **Newsletter Preparation**

- The Board proofed a copy of the December Newsletter. A few corrections were discussed. Frank will be meeting with Bill Molczan from Main Street Graphics to create the recycling stickers and insert that will be sent out with the taxes. We will be responsible to educate constituents on what can and can not be brought to the collection site.

### **Election Update**

- The November Election had unprecedented numbers! The Town of Menomonie 20 days prior to the election had 2058 Registrants. We had 158 Election-Day-Registrants and a total of 1935 ballots cast. We had a total of 922 Absentee Ballots.
- We had a total of 26 Election Inspectors working and although it was a very long busy day, it was a success! We maintained COVID guidelines and upheld the integrity of the Constitution. We reported

accurate and verified numbers. I am very proud of our team! A thank you letter was sent to all that helped out that day.

### **Miscellaneous**

- Non expenditures DCSW update. We have spent approx. \$22400.00 in preparing the new collection site.

### **Board Reports**

- The Board reviewed Building Permits from the last month.
- Kent will be holding a Planning Commission Meeting on Dec 3<sup>rd</sup> at 7:00 pm.
- Charisse submitted the final COVID grant request. Left over funding was requested to be sent to the City of Menomonie in support of the Rural Fire Department and Dunn County in support of the Sherriff's Department.

### **Vouchers**

- Vouchers were reviewed. Kent made a motion to approve the vouchers #19710-19775. Ed 2<sup>nd</sup> Carried

### **Adjourn**

- Ed made a motion to adjourn at 8:25pm Kent 2<sup>nd</sup> Carried

Charisse Sutliff, Clerk Town of Menomonie