

TOWN OF MENOMONIE
MONTHLY MEETING
TUESDAY
MARCH 10, 2020
6:00 PM

Frank called the meeting to order.

Members Present: Frank Bammert, Ed Hartung, Kent Jackson, Leslie Doane and Nancy Ponto

MINUTES

Ed made a motion to approve February 11, 2020 minutes, as printed, Kent 2nd Carried

Ed made a motion to approve February 21, 2020 Special Meeting minutes as printed, Kent 2nd Carried

Kent made a motion to approve March 3, 2020 Special Meeting minutes with one grammar correction, Frank 2nd Carried

PUBLIC: N/A

COUNTRYSIDE MOBILE HOME COURT EXPANSION

John Moss is looking to expand his MBH court and is asking for a Special Exception for R2.

- He would like to fill the empty lots and expand with some new MBH's- total of 50 MBH
- They would be required to have a pitched roof and be 2010 or newer.
- A second sewer system will be put in. Frank advised him to have perk test done before he goes before the Board of Adjustments.
- Frank went out and looked at the road and court. He sees no potential drainage issues.
- Frank asked if he would be interested in taking the road over. John said he is not interested.

The board has no objections

Kent made a motion to not object John Moss-Coutryside Mobile Home Courts Special Exception R2 request for expansion (not to exceed 50 MBH), Ed 2nd Carried.

24/7 TELCOM WEB SITE PROPOSAL

Quote

Email filtering	\$5.00
2-year secure certificate fee	\$200.00
Basic Domain	\$19.95
Setup Fee	\$200.00
Website Design	\$3,600.00
Total	\$4,024.95

Randy Simpson-24/7 was not able to attend the meeting tonight. He provided a quote and two other townships that 24/7 designed- Town of Spring Brook and Otter Creek. The board will review, and it will be discussed at our April meeting.

EMPLOYEE/CHAIRMAN REPORT

Frank

- Frank ordered bump signs and posts. Dustin- DC Hwy orders his signs from Stanley Prison. Frank reached out to them for pricing. He has not heard back from them.
- He went and inspected driveway permits to make sure they are completed.
- Weights restriction went into effect 3/6/20. He has had a few calls asking if they can drive on the restricted roads. He told them they must wait 2 weeks.

Patrolmen

- Cut trees with Shackleton's 420th street by Bill Shafer's and 410th Street by Jeff Peterson's.
- Trimmed tree limbs
- Fixed guardrail from an accident on Cedar Falls Road. Replaced one section of guardrail, 3 post ends. Put markers back up.
- Brush- Rudiger road and Stewart road
- Spring Brook used the chipper for 15 hours. They have been billed for 4 of them. Leslie said Sally Town of Dunn contacted her stating she submits the chipper use to us and then we bill Town of Spring Brook for it. She questioned why it was only 4 hours when she always includes drive time (1 hour). The board agreed that only chipper use should be billed, and our township will handle it all. Ed made a motion to approve billing only chipper hours of use and to manage submitting the hours and billing, Kent 2nd Carried.
- Patching holes, plowing and sanding, filled in bumps with gravel.

To do list

1. Sweeper will be hooked up
2. Repair bumps, patch
3. Clean Shop

Equipment Maintenance

1. 6410 tractor & KW maintenance was done
2. Greased the loader
3. Switched knives in chipper
4. New grader blades

Maintenance work to be done

1. Manifold bolt in 1-ton. Cody asked Leslie to check the schedule at Irvington Garage and see when it can be brought in for the repair. She will text Cody Wednesday.
2. Replace the air filters in the 6410 tractor
3. Sterling has an electrical issue in the control panel, defrost is not working
4. Sterling-Hydraulic leak on the main box cylinder and wing cylinder
5. Sterling-Needs a new sensor- water in the fuel code
6. Sterling- power steering needs to be looked at. Possibly the pump or fluid needs to be added
7. Chipper- cracks on the pan. Will be brought to Irvington to be reinforced and welded.
8. Single Axle has many issues. Cody and Jeff will write down all the issues and take to Irvington or Indianhead.
9. The used oil barrel is full. Ed told them to contact Rock Oil Refining.

They asked the board if they can purchase an oil pan on wheels and a new creeper. Frank told them to check Harbor Freight or Fleet Farm and gave them the ok to purchase.

DRIVEWAY PERMIT

Diane Schmoller 330th Street \$75.00 fee paid

15" culvert 20-30 feet

Ed made a motion to approve Schmoller's driveway permit, Kent 2nd Carried

ATV/UTV REVIEW

Frank attended the meeting. Many ideas were discussed but was not a well-prepared meeting.

- Wisconsin passed a law that you can go as fast as the road is posted.
- If you open all the roads in the township, each entrance will need to be posted.
- The township will order some steel posts for the ATV signs and have Dean Husby install them.

BRIDGE INSPECTIONS

Frank was notified that the County will no longer be doing bridge inspections. He contacted Cedar Corp and they will do the inspections for \$160.00.

Kent made a motion to approve hiring Cedar Corp to do the townships bridge inspections for \$160.00, Ed 2nd Carried.

REVIEW EMPLOYEES TIME SHEETS

Leslie updated the time sheet for Jeff and Cody. Tractor 1 and 2 was added. She moved the equipment check to the back of the timesheets and added line for them to write down any issues that need to be addressed.

Kent made a motion to approve the updated time sheet, Ed 2nd Carried

REVIEWED EMPLOYEE GRIEVANCE PROCEDURES

The board reviewed the employee grievance procedure. The grievance forms were given to Jeff and Cody. Any future disputes will be followed with the grievance procedure.

DCSW BRUSH/LEAF SITE AGREEMENT

Frank and Ed met with Morgan Gerck and went over the agreement.

- 1-year agreement
- Hours of Operation: April 15 through November 1. Monday's 6am-12pm, Wednesday's 1:00pm-6:00pm and Saturday's 7:00am- 12:00pm
- DCSW will open and close the site gates, manage all trash receptacles and empty them, provide necessary signage and maintain the compostable yard waste.
- Illegally dumped material will be removed by DCSW and assess them to the Town of Menomonie at the County's actual cost.
- Town of Menomonie will manage the land-spreading of compostable yard waste as needed.

- Town of Menomonie will manage the permitted burning of clean brush/wood
- Town of Menomonie will maintain the site entrance area. If entrance needs lime rock, the cost will be shared evenly.
- Ed offered to allow leaves and chips to be spread on his land at no cost.

Kent made a motion to approve the DCSW & Town of Menomonie's Yard Waste Site Agreement- 1-year term, Ed 2nd Carried.

DCSW UPDATE

- They are now receiving a budget sheet.
- Forest Johnson is a new member
- Bids for the study will cost \$32,000.00
- Megan proposed for purchasing a clean sweep- cost \$40,000.00

PLAN COMMISSION UPDATE

Kent reported that we will have meeting in March. The commission will be reviewing the Subdivision Ordinance. Chapter 1 & 2 will be reviewed at the meeting in March.

2019 Annual Report

- 7 meetings were held
- Neil Koch, Earl Wildenberg and Bob Colson departed. Scott Barnhart, Tom Harris and Lamont Steinmeyer took their place.
- Reviewed the preliminary extra territorial boundary future growth map between the City of Menomonie and the township.
- 6 CSM's: 3 Fast Track and 3 Special Exceptions

Kent thanked the commission and Leslie for their time, effort and knowledge

ANNUAL MEETING ITEMS

The Annual meeting will be held Tuesday, April 21st at 7:00 pm.

Frank would like to discuss appointing the Clerk position. He would like for the Clerk to hold some hours at the townhall- one day a week. Pay would be \$15,000.00 and medical insurance. He stated that Leslie could take the job if she wanted. He would propose the Chairman's wages decrease by \$1,000.00 and the Supervisors decrease by \$500.00. Frank pointed out Leslie is doing a great job but we need to provide more services to our constituents.

MISC

Annual Road Check: this will be held April 9th beginning at the Town Hall at 9:00 am. Leslie will post the notice.

BOARD REPORTS

Kent

He said the Board of Review training was very helpful. They went over the procedure if taxes are disputed.

Leslie

Comp time was changed on Jeff and Cody's contracts. They will be allowed to bank up to 80 hours and sell back (20 hours minimum) to their retirement. The updated contract was signed by the employees and board.

Frank

The township was not chosen for the States 90/10 grant. Dunn County was awarded for County road B.

Frank will contact Stacy (DOT) again regarding Rudiger roads condition under the I94 bridge.

REVIEW MONTHLY EXPENSES

The board reviewed the expenses and deposits.

Leslie said we will have to make a budget adjustment for the loan that was paid back to Peoples State Bank. It will have to come out of the road budget.

Spring Election/Presidential Preference will be held April 7, 2020. She will have 7 working each shift.

VOUCHERS

Ed made a motion to approve vouchers #19347-19394 & auto withdrawals 2020.7-2020.13, Kent 2nd Carried.

ADJOURN

Ed made a motion to adjourn at 8:15 pm, Kent 2nd Carried

Next meeting will be held April 14, 2020 at 6:00 pm

Leslie Doane, Clerk
Town of Menomonie